



## Health & Safety Policy Statement

This revised Health & Safety Policy Statement was approved by the Board of City Building at its meeting on 22 August 2012. The Board and the Executive Director of City Building accept the aims and provisions of the Health & Safety at Work etc. Act 1974, the Management of Health and Safety at Work Regulations 1999, the relevant Construction Regulations and have instructed that a Health & Safety Management System be developed that promotes a safe and healthy working environment and ensures a high standard of health & safety for their employees and anyone else who may be affected by their activities.

The Board and Executive Director of City Building believe that the successful Management of Health & Safety contributes to the overall performance of the business. To achieve this aim we will:-

1. Review, support and rationalise the Health & Safety Management System to best meet the needs of City Building.
2. Develop a positive Health & Safety culture throughout City Building, by securing the commitment and participation of managers, supervisors, employees and their representatives.
3. Ensure that the Health & Safety Management System takes into account and complies with, so far as is reasonably practical, all relevant Health & Safety Legislation, Approved Codes of Practice, Codes of Practice, Guidance and other requirements identified as they relate to the activities of City Building.
4. The Head of Corporate Services will have overall responsibility for co-ordinating, developing and monitoring the Health & Safety Management System and ensuring that line management is aware of its responsibilities and made accountable for the health & safety within areas under their control.
5. Make arrangements to ensure the ongoing development and implementation of a risk assessment strategy, identified through Health & Safety Legislation related to the work activities of City Building. The purpose of this is to reduce and eliminate accidents, to achieve a safe and healthy working environment and to promote a positive health & safety culture.
6. Make arrangements for implementing the preventive and protective measures that follow from the risk assessment strategy. These arrangements will include the Planning, Organisation, Control, Monitoring and Review of the City Building Health & Safety Management System.
7. Make arrangements for the effective monitoring of the Health & Safety Management System through the provision of health & safety audits, inspections, accident investigations etc. to promote/communicate the safety message through effective health & safety training, tool box talks and employee briefings.
8. Make arrangements for joint consultation with employees and their representatives.

In summary, the aim of the Board is to develop and implement an efficient and effective Health & Safety Management System within City Building. The system is developed in such a way that it takes into account the need to provide both systems of work and working environments that are safe and without risks to health, so far as is reasonably practicable. The organisation is wholly committed to continual improvement in health and safety.

**Policy review:** This Health, Safety and Welfare Policy has immediate effect, replacing all previous versions. It will be subject to revision every 3 years.

Signed

Paul Carey

Date

22/8/2012

**Councillor Paul Carey**  
Chair Person of the Board  
City Building

Signed

Graham Paterson

Date

22/08/12

**Dr Graham Paterson**  
Executive Director  
City Building